



## Educational Activities Software Programs- Correlated to SCANS



SCANS Areas	SCANS Competencies	Educational Activities Software Correlated Programs
<b>Resources</b>	<b>C1</b> Allocates time	<i>Getting/Keeping a Job; Dilemma in the Workplace</i>
	<b>C2</b> Allocates money	<i>Math for Everyday Living</i>
	<b>C4</b> Allocates human resources	<i>Getting/Keeping a Job; Dilemma in the Workplace</i>
<b>Information</b>	<b>C5</b> Acquires and evaluates information	<i>Reading in the Workplace; Dilemma in the Workplace; Math in the Workplace;</i> <i>How to Read for Everyday Living; How to Write for Everyday Living; Math for Everyday Living</i>
	<b>C6</b> Organizes and maintains information	<i>Getting/Keeping a Job</i>
	<b>C7</b> Interprets and communicates information	<i>Reading in the Workplace; Dilemma in the Workplace; Math in the Workplace</i>
	<b>C8</b> Uses computers to process information	<i>How to Write for Everyday Living</i>
<b>Interpersonal</b>	<b>C9</b> Participates as a member of a team	<i>Dilemma in the Workplace; Getting/Keeping a Job; Getting Ahead on the Job</i>
	<b>C11</b> Serves clients/ customers	<i>Dilemma in the Workplace; Getting/Keeping a Job</i>
	<b>C12</b> Exercises leadership	<i>Dilemma in the Workplace</i>
	<b>C14</b> Works with cultural diversity	<i>Getting Ahead on the Job</i>
<b>Systems</b>	<b>C15</b> Understands systems	<i>Reading in the Workplace</i>
<b>Technology</b>	<b>C19</b> Applies technology to task	<i>How to Write for Everyday Living</i>
	<b>C20</b> Maintains and troubleshoots technology	<i>Reading in the Workplace; Dilemma in the Workplace</i>
SCANS Areas	SCANS Foundation Skills	Educational Activities Software Correlated Programs
<b>Basic Skills</b>	<b>F1</b> Reading	<i>Reading in the Workplace; How to Read for Everyday Living; Descriptive Reading; Dilemma in the Workplace</i>
	<b>F2</b> Writing	<i>How to Write for Everyday Living, Writing Process Workshop</i>
	<b>F3</b> Arithmetic	<i>Math in the Workplace; Math for Everyday Living; Basic Math Competency</i>
	<b>F5</b> Listening	<i>Reading in the Workplace; Sound Sentences</i>
	<b>F6</b> Speaking	<i>Getting/Keeping a Job; Getting Ahead on the Job; Sound Sentences</i>
	<b>Thinking Skills</b>	<b>F7</b> Creative thinking
<b>F8</b> Decision making		<i>Reading in the Workplace; Dilemma in the Workplace; Getting/Keeping a Job; Math for Everyday Living</i>
<b>F9</b> Problem solving		<i>Reading in the Workplace; Dilemma in the Workplace; Getting/Keeping a Job,</i> <i>How to Read for Everyday Living; Math for Everyday Living</i>
<b>Personal Qualities</b>	<b>F13</b> Responsibility	<i>Reading in the Workplace; Dilemma in the Workplace; Getting/Keeping a Job; Getting Ahead on the Job</i>
	<b>F15</b> Social	<i>Dilemma in the Workplace; Getting/Keeping a Job; Getting Ahead on the Job</i>
	<b>F16</b> Self-management	<i>Learning Styles Inventory; Dilemma in the Workplace</i>